



## CORPORATE HEALTH AND SAFETY COMMITTEE – 10TH JANUARY 2007

**SUBJECT: ACCIDENT REPORTING SYSTEM**

**REPORT BY: DIRECTOR OF THE ENVIRONMENT**

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### 1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to update Members, Management and Trade Union Safety Representatives on the new accident reporting system.

### 2. SUMMARY

- 2.1 The Authority does not currently have an electronic accident reporting system. This makes collation and maintenance of accident data and statistics difficult and time consuming.
- 2.2 A decision was made in 2004 to purchase an electronic accident reporting/occupational health system. It was decided to purchase an integrated system allowing Occupational Health to be automatically notified of accidents/incidents requiring Occupational Health follow-up. Warwick systems were awarded the contract to provide the system in September 2006.
- 2.3 It is anticipated the new system will allow easier collation of accident/incident data, provision of improved statistics and will also allow more effective follow-up and monitoring of work related accidents/incidents. The system will also allow the identification of trends meaning we will be able to prioritise workload and budget to target problems as required.
- 2.4 Work is ongoing to configure the system to meet the demands of the Authority. The system will go live on 1st April 2007.

### 3. RECOMMENDATION

- 3.1 That the contents of the report be noted.

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Councillor Paul Ford, Cabinet Member